



**CONSTRUCTION STANDARDS
DIV 1 SUBCOMMITTEE**

Meeting Notes

**Thursday, March 11, 2010 - 10:00 am
Otak, 10230 NE Points Drive, Suite 400, Kirkland**

Attending:

X	Craig Aldworth	X	Lori McFarland	X	Scott Sawyer
	Pat Baughman		Dave Mounts		Stephanie Seibel
X	Thuy Hong	X	Tamara Nack	X	Diane Sheesley
X	Gretchen Johnson	X	Tina Nelson		
X	Grace Kane		Derek Pohle		

Guests:

- none

Attachments:

- Flyer for Spring Conference session

A. Introductions and “Housekeeping”

1. Tina welcomed the new core committee, introductions all around, and Tina reviewed the history of the committee, GJ showed the APWA GSP and committee websites. (Thanks to Lori and Otak for all the fancy A/V equipment.)
2. Reviewed meeting Notes from January 21, 2010 committee meeting, and this Agenda -- no new items to add.
3. Individual updates –
 - a. Craig Aldworth, City of Spokane Valley, said they are trying to work closely with City of Spokane, and Spokane County – to have a standardized approach, plans, etc. to help the contractors. He will keep them up on our activities, and collect ideas and feedback.
 - b. Diane Sheesley is now the review person for all Thurston County specs (Dave Nichols used to do this) – focuses on Division 1.
 - c. Derek Pohle very interested in the committee, although had a conflict today. He just ended his term as President of the Washington State Association of County Engineers (WSACE), so he has a bit more time than last year.

B. Report on & Review Actions by other organizations / committees

1. WSDOT/AGC Administration Team – GJ gave a general recap on their last meeting, discussing the revisions to Standard Spec. 1-07.18, Insurance, & conversation w/WCIA's Eric Larson – doing CASC seminar on insurance. Reminder that we have our own Insurance GSPs, so we don't need to worry about any edits they make, unless we want to incorporate as a good idea.
2. H&LP updates / news – Tina reported results of telecom w/Dave Mounts (he is very busy with stimulus funding issues):
 - a. DBE issue – still waiting for meeting with FHWA – see 1.21.10 meeting notes for background.

- b. No Retainage on fed-funded projects issue – H&LP still working on this, trying to get FHWA to allow bond in lieu of retainage. If not, would require change to RCWs – see 1.21.10 meeting notes for background more info.
- c. Current issue – small agencies sole sourcing on FHWA-funded projects, & sole source product is not made of American steel, & cost is over the threshold for waiver.

C. Review of Progress on existing Action items since last meeting

- 1. Spring Conference at Great Wolf Lodge- GJ reported --
 - a. Committee meeting - we are not planning anything special for Wed committee meeting, just share with whoever shows up.
 - b. Ask the Contractor session – we have 4 great Contractors on board for the panel, and Christy Sanders-Meena will be moderator. Should be a great session.
 - c. GJ distributed flyer for attendees packets for review – no one had any edits.

D. New Items of Business

- 1. No new Amendments to review
- 2. Tina led discussion of new committee membership setup and focus, & shared responsibilities; reminder that GJ's paid role only encompasses a small portion of what she does for committee, so we all need to volunteer to help.
- 3. GJ reported that EHB 2805 passed the legislature, ready for Governor's signature – requires out-of-state fabricators to report wage information, etc- if project-specific fabrication. Discussion of who this might involve – luminaires often produced out of state. Tina volunteered to follow through on this with Dave Mounts, etc. The bill as passed, and background information:
<http://apps.leg.wa.gov/billinfo/summary.aspx?bill=2805&year=2009>
- 4. GJ showed on-screen the GSP To Do list and Action Items, and members volunteered for different responsibilities – see list attached to these meeting notes. GJ to send background information and drafts to each applicable person.
- 5. Future meetings – see list below
 - a. Decided GJ should send Outlook invite each time, with agenda etc attached.
 - b. May meeting in Olympia – guests will be Mike Grigware & Theresa Schreier, WSDOT Headquarters, Project Development Office.
 - c. September & November meetings – we will schedule for a Friday, to help our east-side members. GJ to check dates – important to avoid conflict with AGC/WSDOT Team, since Tina on it – they usually meet 2nd Friday of month.

E. Future meetings

<u>Date</u>	<u>Location</u>
March 17, 2010	Spring Conference, Great Wolf Lodge, 10:30 am
May 13, 2010	Thurston County, 929 Lakeridge Drive SW, Building 4, Olympia (NOT the Public Works bldg)
September 3, 2010?	Port of Seattle Logistics Building? SeaTac, WA
November 5, 2010?	TBD

F. Action Items & Assignments –

- 1. see spreadsheet for full details and notes
- 2. Current brief listing on next page – check for your name.**

GSPs to Write/Revise			
1-01.3	Definitions	GJ	revise 1st sentence to also reference the WSDOT GSPs.
1-01.3 1-08.9	Definitions Liquidated Damages	Lori	Resolve problems related to WSDOT SS now saying must have all plantings complete for Substantial Completion.
1-04.6	Variation in Estimated Quantities	Tina	trying to get approved for FHWA funded projects, by limiting fill-in amts. -
1-06.1(4)	Fabrication Inspection	GJ	write GSP deleting this new subsection - 1/4/10 SS amendment
1-07.18	Insurance	GJ	fix to 45 days cancellation notice
1-07.23(3)	Notifications Relative to Contractor's Activities	Lori	new GSP, many fill-in places, to list and discuss who needs to be notified, with names, contact info.
1-09.9	Payments –	GJ	revise para references, or just include the whole spec to avoid confusion.
1-02.9	Delivery of Proposal	GJ	remove underlines showing changes, then will work w/latest WSDOT amendment
1-05.18	Record Drawings	GJ	2 options: A-contract do RDs themselves; B- Contractor do red-line markup for Designer to draft.
1-05.4	Conf. w/& Deviation from Plans & Stakes	Tamara	to mesh w/current WSDOT Std Specs & WSDOT GSP; also split out to 2 separate GSPs - 1 for roadway, 1 for bridge/structure. Consider GPS spec.
1-07.17	Utilities & Similar Facilities	Scott	collate all comments on PierceCo Utility Coord specs, and develop draft for Committee review/approval.

One-time Tasks	
Research, find, maintain shared internet workspace	Lori
Find attorney to help us	all
Get Board approval for SharePoint use licenses	Tina
Find us a free place to meet in Tukwila/SeaTac area?	Thuy
Research GSPs to improve Close-out process	Thuy
Research local agencies in states that don't collect retainage – how does it work?	Tina
work w/Steve Boesel & Mike Purdy - how are they covering APWA GSPs in their specs writing classes?	Craig
Send new volunteers backup info/drafts for their Tasks	GJ
Clean up emailing list	GJ
Research webinars software/cost w/John C & APWA national	GJ
Update www.apwa-wa.org/committees/div1/HowGSPsCametoBe&HowtoUseThem-3.6.07.doc	GJ
Write GSP Style Sheet, so uniform	GJ
Research/coordinate w/Ruth & Theresa about Bid Proposal Package that's part of WSDOT e-forms	
Add on website, explanation of when WSDOT GSPs say "must use"	GJ



APWA - WASHINGTON STATE CHAPTER
2010 SPRING CONFERENCE

Building our EXTRAORDINARY FUTURE

CONSTRUCTION MANAGEMENT COMMITTEE and DIVISION 1 SUBCOMMITTEE

Jointly present this Session –

Ask the Contractor

Here is your chance to ask local contractors about what concerns them on public works projects, what sustainability means to them, and understand their point of view on the important projects we do together:

Panel Members:

- **Mark Scoccolo**, Manager of SCI Infrastructure, LLC
- **Curtis Nakamura**, Project Manager, Merlino Construction Co.
- **Forrest Dill**, PE, Director of Design-Build Services at INCA Engineers
- **Jace Munson**, Principal/CEO of Berschauer Phillips Construction Company

Moderated by: Christy Sanders-Meena, Vanir Construction Management

When: THURSDAY, MARCH 18TH, 9:00 AM TO 10 AM

Where: NW TERRITORY B

AND DON'T MISS

Clear Specification Writing and Other Money Savers

Presented by the Construction Management Committee

Need some pointers or refreshers on writing specifications everyone can understand? Want to avoid those pesky RFIs and potential change orders? Come to this session presented by:

E. Leigh Starr, PE, PMP – Assistant Construction Division Manager, City of Tacoma

When: WEDNESDAY, MARCH 17TH, 2:00 PM TO 3:00 PM

Where: NW TERRITORY B