

**Utility Coordination 1-2-3  
(Planning, Design, & Construction)  
Sub-Committee**

**Mission Statement:** For APWA to provide guidance for the owner/agencies, utilities, and contractors in coordinating utility construction during planning, design, and construction of public projects to ensure a successful project.

- I. Plan
  - a. Submit a proposal of guidelines for utility coordination to be adopted by APWA for planning, design, and construction of public work projects.
  - b. focus on three tracks
    - i. Planning- conceptual phase of a project
    - ii. Design- 30%, 60%, 90%, etc.
    - iii. Construction- coordination with contractors
  - c. Have individuals involved in all three tracks get involved in order to give their input in how each track affects their responsibility.
  
- II. Time Line- 3 year plan
  - a. Year One Planning
  - b. Year Two Design
  - c. Year Three Construction
  
- III. Action Items
  - a. Announce new sub-committee at 2007 Spring Conference to solicit interest including input from eastern parts of the state
  - b. Next sub-committee meeting in late April (making it accessible to teleconference)
  - c. Begin developing guidelines for the Planning Track
  - d. Run guidelines through the Construction Management Committee in Fall 2007.
  - e. Present guidelines for Planning track possibly at 2008 Spring Conference