

Meeting Notes

Date:	November 12, 2009
Subject:	APWA Construction Management Committee Meeting
By:	Christy Sanders-Meena
Meeting Location:	Vanir Office, 10900 NE 8 th St, Bellevue, WA

Attending				
	Name	Representing	Phone	e-mail
	Sam Yaghmaie	Harris & Associates	425.453.0999	syaghmaie@harris-assoc.com
	Christy Sanders-Meena	Vanir Const Mgmt	425.577.0095	Christy.sanders-meena@vanir.com
	Brian Kittleson	HNTB	206-819-5715	bkittleson@hntb.com
	Anita Yurovchak	PSE	253.476.6304	Anita.yurovchak@pse.com
	Mark Henry	City of Tacoma	253.591.5771	Mark.henry@cityoftacoma.org
	Leigh Starr	City of Tacoma	253.591.5031	lstarr@cityoftacoma.org
	Kelly Purnell	PSE	425.457.0610	Kelly.purnell@pse.com
	Dennis Brunelle	City of Redmond	425.556.2724	dbrunelle@redmond.gov
	Bruce McDonald	Anchor QEA	253.858.5562	bmcDonald@anchorqea.com
	Darrell Ash	Snohomish County	425.388.6688	Darrell.ash@snoco.org
	Rob Price	KPFF	206.484.8442	rprice@kpffspd.com

Presentation by Roy Lopez

Roy Lopez, Documentation/Materials Engineer with WSDOT's Local Programs, presented the important information that WSDOT looks for on projects with FHWA funding. He went over recent updates and changes on the documentation requirements for federally funded projects. He stressed the importance of local agencies having this documentation to not jeopardize their federal funding. Roy offered to send the ARRA documentation requirements to those interested. He also indicated he would be holding training classes for local agencies and consultants this winter free of charge on documentation requirements.

Survey for APWA Training in February

Sam has the survey almost ready. APWA national has identified the trainer for the February inspection classes. Now we just need to see how many agencies are interested. Christy advised the group that the City of Shoreline had called asking about the training. The survey will be clear that the training will not prepare inspection staff for the certification examination. Once Sam has the survey complete, it will be sent to the APWA general membership. A location for the training needs to be found.

Conference Presentations

Leigh Starr has prepared his abstract for a session on "Clear Specification Writing and Other Money Savers." This will be one session submitted by the CM Committee. Gretchen Johnson contacted Christy about the two committees (Construction Standards – Division 1 and CM Committee) co-sponsoring a panel session called "Ask the Contractor". The concept is to have a panel of contractors and have the audience ask them questions to learn more about their concerns, such as materials availability, handling risk, what the current market has done to their margins, utility relocation windows, and other issues.

The group agreed this was a good idea and Brian Kittleson offered to help find interested contractors. It was felt a large variety of contractors from ABC, UCAW, PSE Contractors, and AGC should be solicited

for interest and that the session should not be used to air complaints from either the public agency or contractors.

Committee Meeting Time

Gretchen Johnson had asked if the committee might move the meeting time from the second Thursday of the month so the Construction Specifications – Division 1 committee members could attend the Construction Committee. Both committees currently meet the second Thursday of each month. The committee agreed we could meet the third Thursday of each month, but will not yet change the meeting time until we hear back from Gretchen.

December Presentation

The logistics for the December presentation on pervious pavements were discussed. Brian has arranged for Bruce Chatten of WACA to present for about an hour on previous success stories, design of pervious pavements, developing specifications for pervious paving and contractor training and certification. Dennis arranged for the presentation to be held at the old Redmond Elementary School House at 11:30 a.m. on December 10, 2009. The group agreed to participate in funding the lunch for attendees. Brian is to send the outline for Bruce's presentation to Sam and Christy. Sam will e-mail the announcement to the APWA chapter membership. Sam will handle the ordering of pizza for the session.

A short business meeting will be held after the presentation.

January Presentation

Rob is working on getting the panel discussion on Construction Documentation Software Selection together for January 14, 2010. Leigh offered to present the system the City of Tacoma was developing. KPFF has volunteered to host the presentation at their conference room and provide lunch based on an attendance of less than 30 people.

When Rob sends the details of the panel discussion to Sam and Christy, Sam will e-mail the announcement to the APWA chapter membership.

Meeting Locations and Agendas for 2010

The February 11, 2010 meeting may be replaced by the Inspector Training Workshop. The City of Tukwila may have a meeting space that could be used for the workshop. The March meeting will be at the Spring Conference. A joint meeting with CASC and the Division 1 group would be good. The committee felt the remaining meetings in 2010 should be business meetings. Anita offered to host the April 8, 2010 meeting at PSE's office. The location of the May and June meeting are to be determined.

Theme for This Year

A topic for future business meetings is the committee's theme for 2010. Since members indicated they were interested in training and that could be a potential theme for 2010.

Utility Locates

Anita gave an update on the Utilities Coordination Subcommittee work. They have been working on general language on utility coordination and cooperation that will be acceptable to utilities, public agencies, and contractors. Anita will send language developed by Pierce County for utility coordination to Sam and Christy to distribute to the Construction Committee to see what they are doing.

Upcoming meetings

December 10, 2009	WACA Pervious Pavement Presentation Old Redmond Elementary Schoolhouse Redmond, WA
January 14, 2010	Panel Discussion on Software Selection KPFK Conference Room 101 Stewart Street, Suite 400 Seattle, WA 98101 Rob Price – 206.484.8442
February 11, 2010	APWA Inspector Training TBD
March 16-19, 2009	Spring Conference Great Wolf Lodge Grand Mound, WA
April 8, 2010	Puget Sound Energy 10885 NE 4th St # 1200 Bellevue, WA Anita Yurovchak – 253.381.6714
May 13, 2010	TBD
June 10, 2010	TBD