

## Meeting Notes

<b>Date:</b>	October 21, 2009
<b>Subject:</b>	APWA Construction Management Committee – Fall Conference Committee Meeting
<b>By:</b>	Christy Sanders-Meena
<b>Meeting Location:</b>	APWA Fall Conference, Three Rivers Convention Center, Kennewick, WA

<b>Attending</b>				
	<b>Name</b>	<b>Representing</b>	<b>Phone</b>	<b>e-mail</b>
	Sam Yaghmaie	Harris & Associates	425.453.0999	syaghmaie@harris-assoc.com
	Christy Sanders-Meena	Vanir Const Mgmt	425.577.0095	Christy.sanders-meena@vanir.com
	John Carpita	MRSC	206.625.1300	jcarpita@mrsc.org
	Kris Betty	KBA	425.455.9720	kbetty@kbacm.com
	Brian Kittleson	HNTB	206-819-5715	bkittleson@hntb.com
	Anita Yurovchak	PSE	253.476.6304	Anita.yurovchak@pse.com
	Mark Henry	City of Tacoma	253.591.5771	Mark.henry@cityoftacoma.org
	Leigh Starr	City of Tacoma	253.591.5031	lstarr@cityoftacoma.org
	Bob Giberson	City of Tukwila	206.431.2457	bgiberson@ci.tukwila.wa.us
	Bob Desgrosellier	City of Yakima	509.575.6228	bdesgros@ci.yakima.wa.us
	K. Adams	KBA	425.455.9720	kadams@kbacm.com
	Dennis Brunelle	City of Redmond	425.556.2724	dbrunelle@redmond.gov
	Douglas Mayo	City of Yakima	509.576.6678	dmayo@ci.yakima.wa.us
	Ed Berschinski	Anchor QEA	206.287.9130	eberschinski@anchorqea.com
	Alex Kwok	Jacobs	425.495.9567	Alex.kwok@jacobs.com
	Chuck McDonald	Kennedy/Jenks	503.327.5845	chuckmcdonald@kennedyjenks.com
	John Aspaas	KBA	360.518.8282	jaspaas@kbacm.com

Sam Yaghmaie and Christy Sanders-Meena welcomed the attendees and members introduced themselves.

### **Update on Previous Activities**

At the September business meeting, the committee discussed the potential for providing APWA national classes for Inspector Training. Sam reported on his research into the availability and potential cost of the class. APWA National can provide a professional trainer to put on a two day Inspector Training Class. The class runs for 9 hours each day for two consecutive days. This class is not preparation for the APWA Inspector Certification examination. It is for beginning to intermediate inspection staff. APWA will charge \$200 per attendee. Sam suggested a \$395 fee per person for two days, including a continental breakfast and lunch, with the training room at no cost. He suggested a minimum of 30 people to cover costs and potentially set aside around \$2,000 for scholarships.

The group discussed potential interest by public agencies, with discussion as to where the classes would be offered (both Eastern and Western Washington) and centrally located to reduce commutes. There was also discussion on the pricing and whether \$395 per person could be reduced, if the Committee decided not to have funding for a scholarship. It was suggested that the training be scheduled for February 2010 with training in Western Washington on a Thursday/Friday and Eastern Washington the following Monday/Tuesday.

Sam and Christy will work on an e-mail to the general APWA membership to survey interest in the Inspector Training for the first week in February 2010 to determine if there is enough interest to hold the class.

### ***Theme for This Year***

Sam mentioned the theme for this year's committee focus is "Sustainability". Christy mentioned the committee will need to be thinking about next year's focus.

### ***Website Update***

Christy is sending the meeting minutes to Holly Stewart for posting to the committee website. The meeting locations will be updated on the website as well.

### ***Conference Presentations***

Leigh Starr volunteered to present at the Spring Conference in March 2010 on Clear Specification Writing. He may involve contractors for a panel discussion. Ed Berschinski said he could do an abstract on Waterfront Construction if we needed a second presentation. Presentations for the Spring Conference will be discussed at the November business meeting.

John Carpita asked if the Committee was interested in organizing a full day workshop in April 2010 on the possible topic of "Strengthening Your Project Management Team." The committee felt April might be too soon and will discuss this at a future meeting.

### ***Discussion on Future Sessions/Programs***

It was clarified that the November 12<sup>th</sup> meeting at Vanir's office will have a 10-15 minute presentation to the Construction Committee Members only by WSDOT on the Audit and Updates on Documentation requirements. The rest of the meeting will be devoted to committee business.

The committee discussed having Bruce Chapman of WACA do a presentation to the chapter at large on pervious pavement. Brian Kittleson will confirm if Bruce is available. The location and logistics for this December presentation will be finalized at the November business meeting.

The January 14, 2010 meeting will be a panel discussion on Project Documentation Software Selection for the APWA membership at large. Rob Price will take the lead in getting the panel together. Leigh Starr volunteered to be on the panel to discuss the City of Tacoma's development of their own system. The location and logistics for this presentation in January need to be finalized.

The February 11, 2010 meeting location is potentially at Exeltech. Ed Berschinski offered his office for a meeting as well.

The UCAW Mock Bids generally occur in March. This is organized by UCAW and the Construction Committee encourages members to attend and learn bidding from the contractors' perspective.

### ***Upcoming meetings***

November 12, 2009	Vanir Construction Management 10900 NE 8 <sup>th</sup> St, Suite 830 Bellevue, WA 98004	Christy Sanders-Meena (425) 577-0095
December 10, 2009	Bruce Chapman Presentation? TBD	

January 14, 2010	Panel Discussion on Software Selection TBD
February 11, 2010	TBD – Potentially Exeltech
March 16-19, 2009	Spring Conference Great Wolf Lodge Grand Mound, WA
April 8, 2010	TBD
May 13, 2010	TBD
June 10, 2010	TBD