



**CHAPTER BUSINESS MEETING**  
**APRIL 10, 2009 – 8:30 AM**  
**HOTEL MURANO**  
**TACOMA, WA**

## **MEETING MINUTES**

1. **Call to Order** – Tina Nelson called the meeting to order at 8:35 AM
2. **Introductions**
3. **Additions to Agenda** no additions to the agenda – it was moved by Dennis Brunelle and seconded by Dick McKinley to approve agenda as presented
4. **President's Report** – Tina Nelson
  - Spring Conference Host Committee Recognition: Nelson recognized the City of Tacoma and Pierce County Public Works for the exemplary work and presented both groups with plaques. McKinley moved and Brunelle seconded unanimous approval of the resolution
  - Host Committee gave a presentation (gift) to Nelson as appreciation for her work with the Host Committee. Gift was bowl in colors of Swedish flag.
  - Presidential Goals and Initiatives: presented to chapter- reminder it is online and in the magazine
  - Revision to By-Laws: copy not handed out. Summary given that
  - Website being redeveloped to put more information up so more “serious” improvements to be done
5. **Secretary' Report** – Jill Marilley
  - Minutes from October 17, 2008 were presented. Bob Moorhead moved to accept, Dick McKinley seconded, motion passed.
6. **Treasurer's Report** – Art Louie
  - Art presented the Treasurer's report including the status of the Jack Pittis Scholarship, all CD balances and the checking account balance. All accounts are in very good condition. Daryl Grigsby moved to accept the report, Dick McKinley seconded, all approved. Motion passed.
7. **Vice President's Report** – Jay Burney
  - No report
8. **Chapter Liaison's Report** – John Carpita
  - Magazine Deadlines and Contents for 2009: deadlines are posted on the website – next deadline is May 1
  - We accept articles on any subject – the publisher can fit it in wherever it can work ; If you don't have time to write it we can work with you to get the article written for you;
  - Membership – We are over 1304 members as of the beginning of year
  - Dick McKinley publicly thanked John Carpita for his extraordinary efforts on the chapter's behalf.

9. **Past Presidents Report** – Michael Terrell

- Nominations –Terrell is chair of nomination of committee as per by-law and by invite of the president. They met Wednesday morning. If you are interested in serving please approach any of the board members. Just because you aren't approached doesn't mean you are not wanted or appreciated.

10. **Delegate's Report** – Craig Olson (given by Tina Nelson)

- Spring regional delegates meeting will have a review of APWA Strategic Plan,. All members should review the plan on the website and send any comments to Craig

11. **Board Member Reports** –

- Conference Scholarships – 2 different scholarships are available for attending conferences. Contact Tricia if interested. One is for 1<sup>st</sup> time attendees to National and one each for the Spring and Fall Chapter conferences
- Toby Rickman: Toby has created a group for the Chapter on LinkedIn; APWA has launched the "We Are Public Works website" – the website for Public Works professionals that is similar to Facebook.

12. **Committee Reports**

Construction Management: Dennis Brunelle (Tina recognized Dennis and Ed's efforts on the committee and extended tour of service); participated in class on Tuesday, had session at conference, had mock bid in March, will keep it going – goal to increase to 10 contractors next year, very successful and fills quickly; it's 2 half days usually in March. Excellent for younger staff. Sam and Christy are new chairs. Want more involvement from government side. Used to be 50/50 and are tipping towards 70/30 on consultant side. New subcommittee is "123 Utilities" contact Anita if you

CM Contract Admin (CASC) (John Carpita) – workshops ongoing; workshop on Tuesday, MRSC, CASC, CM Committee, Utility coordination sub comm., Utility contractor's of Washington joint effort. Lots of cooperation; CSC offering 4 classes per year (Camas, Renton and Everett) 100-150/workshop; all registration is online; highly successful program

CM Utility: no report

CM Standards – see website

CS Div 1: there is a new general special provision that can be used in compliance with RCW 39.04.350; (new discussion on HMA Testing and Mix verification; joint effort between WA Asphalt Paving Association, WSDOT Lab, APWA folks

CS Div 7: new manhole covers (see website)

Transportation: no report

Transportation Rail Subcommittee: no report

MPAC: meets 9 times/year; last presentation for the year is coming up in May on permitting; see website for meeting information, meet 2<sup>nd</sup> Thursday meeting for breakfast to plan

Maintenance Committee: Glenn Akramoff – this is a new committee – they have mission statement; they are preparing webpage; 16 members, diverse group; 2 sessions for Kennewick on GIS and "our heroes wear dirt" on understanding maintenance; yearly maintenance summit hosted this year by King County (focus on emergency response);

Stormwater Committee: no report

Technology Solutions: new chair is Bill Holliday (check spelling) (report mailed to Jay Burney) meeting 4x per year; Friday August 14, 2009

Wastewater: Bobbie Wallace – City of Kirkland (Doug Mayo stepping down due to new position), meeting at maintenance center in Kirkland; presented sessions at all past conferences including this one, 3 articles in the magazine; 2009 goals and objective on the website. Thanks to Gena Gilman for past work;

Sustainability: report at the Board meeting given; met several times – outcome was to integrate sustainability into all committees to achieve a result of no sustainability leadership – looking for systematic change in small steps; goals to be posted on website

### **Standing Committees**

Scholarship: Lauren Behm, 10 members, volunteers needed; important change – changed timing of when the scholarships are put out – in 2008 they had 6 applicants, in 2009 with changing the deadlines they had 17 applicants; out of the 17 applicants the winner chosen by 1.5 pts, Marcus Miller student at WSU was the winner; read thank you letter from parents; both Marcus and parents will be at the PW Week Luncheon in May; silent auction raised \$2500 so far for this conference.

Education: Art is the lead on and upcoming forum for PSEC; PSEC (we are a member) is working with school districts to coordinate efforts

Government Affairs: Daryl Grigsby (on behalf of Kathleen Robertson and Dave Mandyke) – looking for members; wants to figure out the best way to add value

Membership Committee: Carla Cassidy – the first timer events were very successful; activities at the conference were reviewed; there were 100 individuals attending as first timers (Walla Walla had 35-40); gifts given (rulers and mugs)

Washington State History: main emphasis has been to have an article in magazine; working this year on transferring chapter records to WA State Historical Society; Chapter history being worked on

Solid Waste: no report

Security/Emergency Management: no report

Safety: no report

National Diversity Liaison: no report

International Coordination: no report

Awards: Jill Marilley/Pete Capell: The Project of the Year awards will be presented at the National Public Works Week Luncheon. Start looking for nominees for the individual awards due July 15.

Conference Programs: submit suggestions – get requests in for the Fall Conference; deadline 6 weeks prior; thanks to HW Lochner on filling in on a panel this week

National PW Week Luncheon and Area Meetings West: next one is May 19

Exhibitor's Group: no report

Chapter Photographer, Liaison, Web Site and Newsletter Editor: John Carpita (report given above)

APWA/ABC Annual Golf Tournament: Coming up in August. Watch the website for details

Annual Ski Day: This year's ski day was another great event. Watch the website for next year's plans once the snow starts again.

### 13. Future Chapter Activities and Conferences

National Public Works Week Luncheon, Bellevue Hilton – May 19, 2009  
Area Meeting East, Pillar Rock Grill, Moses Lake – June 12, 2009  
APWA/AGC Golf Tournament, Avalon Golf Links, Burlington – August 14, 2009  
Area Meeting West, Bear Creek Country Club, Woodinville – December 11, 2009

#### Future Conferences:

Tina Nelson – 2009

Fall 2009, October 20-23, Kennewick, Three Rivers Convention Center

Jay Burney - 2010

Spring 2010, March 16-18, Great Wolf Lodge, Grand Mound

Fall 2010, October 5 - 8, Wenatchee

Jill Marilley - 2011

Spring - Vancouver, WA, Dates TBD

Fall - October 11-14, Yakima, WA

Art Louie - 2012

Spring - TBD

Fall - TBD

### 14. Good of the Order

John Carpita – Dawn and Holly do a lot of work for the conferences, he appreciates the accolades but shares them with Holly and Dawn.

John Ostrowski – Ad for APWA Institute – 2 different classes coming up

Crystal Donner – CEAW/County Engineers meeting WDFW ruling on indirect affects as it relates to Transportation; APWA Board action required

National Public Works Week Luncheon – looking for agencies to do proclamations

Ryan Lyyski – looking for input on perception of holding a National Public Works Week activity

### 15. Adjournment 10:05AM

Presentations and drawings

Next Meeting: October 23, 2009, Kennewick, 8:30 AM

For Chapter Activities, Contact Info, Meeting Minutes, Chapter Handbook, Committee Meetings, etc.  
Visit the chapter website: [www.apwa-wa.org](http://www.apwa-wa.org)