

**American Public Works Association  
Washington State Chapter  
General Membership Meeting**

Friday, October 20, 2006  
Wenatchee, Washington

**MINUTES**

**1. Call to Order**

The meeting was called to order at 8:30 AM by President Katherine Claeys.

**2. Additions to the Agenda**

There were no corrections or additions.

**3. Secretary's Report – Mike Terrell**

Minutes from the March 31st General Membership meeting in Vancouver were distributed. A motion was made by Peter Beaudry to approve the minutes as presented and was seconded by Kathy Robertson. The motion passed unanimously.

**4. Treasurer's Report – Tina Nelson**

Tina Nelson distributed copies of the Treasurer's Report dated October 15<sup>th</sup>, 2006. Tina reported that basically the Chapter is doing well and continues to make at least as much as it spends. The Chapter currently has about \$98,500 in the bank after taking out the match for the Jack Pittis fund. A motion was made by Peter Beaudry to accept the Treasurer's report. The motion was seconded by Peter DeBoldt. The motion passed unanimously.

**5. Vice-President's Report – Dave Mandyke**

Dave described the proposed changes to the newsletter that will take effect in the first quarter of 2007. Encouraged membership to submit articles for publication in the new magazine. Let everyone know that Dave Mandyke, John Carpita and Dick McKinley will be the committee that organizes the content of the magazine.

**4. President's Report – Katherine Claeys**

Katherine summarized the work done to date on the strategic planning effort highlighting the three key goals that resulted from the work. They included:

- a. Partnering with educational institutions
- b. Mentoring Program
- c. K-12, University Outreach Program

Katherine provided a recap of the activities that occurred at Congress and let everyone know that the next congress is in San Antonio Texas, Sept. 9 – 12.

**6. Chapter Liaison Report – John Carpita**

John provided a general update. Membership is currently 1160 and has been holding steady for the year. John provided reminder for all to check their contact information on the national website. For a broadcast e-mail to the 900 members with e-mails, he usually gets about 150 back due to address errors. He also

reminded the committees that they each have space on the website to put their information.

**6. Delegates Report – Craig Olson**

Craig was absent; no report was presented.

**7. Old Business**

None to report.

**8. New Business**

- a. *Spring 2007 Conference, April 10-13, 2007, Everett* – Dick Andrews  
Dick reported that the conference will be held at the Museum of Flight in conjunction with the Hilton Hotel. This will be the perfect conference for engineers, with many hands-on experiences planned.
- b. *Fall 2007 Conference, October 9-12, Spokane* – Dave Mandyke  
Dave reported the fall conference will be held in the Davenport Hotel in Spokane and promises to be a great conference setting.
- c. *Spring 2008 Conference, Ocean Shores April 1 – 4, 2008* – Terrell / CH2M Hill  
Mike reported that he is working with the tourism people in Ocean Shores to get the ball rolling on the conference and insure that there is capacity. Also making contact with local agencies to develop a conference committee to organize it. Looking for any volunteers.
- d. *Fall 2008 Conference, Walla Walla October 14 - 17, 2008* – Terrell / Hal Thomas  
Hal reported that the conference planning is progressing and will be held at the Marcus Whitman Hotel and Conference Center.

**9. Committee Reports**

Construction Specifications – Tina Nelson

Division 1-99 is not included in the new spec book. There are 35 GSP's that are being managed by this committee which has become too much for a volunteer group. A proposal has been presented by KBA and forwarded to the Board which would provide assistance to this group through calendar year 2007. This will be discussed further at the December Board meeting when the budget is covered.

Management and Public Administration Committee (MPAC) – Mo Kashani

Mo reported on committee meetings and future workshops. Mo reminded all that they produce approximately 10 programs per year including speakers such as Doug McDonald and Joni Earl. Each brings in between 40 and 70 people. Mo made a call for ideas for topics for 2007. Programs for this year are posted on the website.

Technology Committee – Randy Brackett

Randy requested that anyone interested in participating on the Committee contact him. He is hoping to develop the COMATT conference for the second time in 2007. Randy is also trying to generate some interest in a joint golf tournament AGC and APWA.

Contract Administration Subcommittee (CASC) – John Carpita

John reported that the committee is continuing to organize workshops with four planned for 2007 including a full day workshop. Details and topics will be posted on the website.

Government Affairs Committee – Kathy Robertson

Kathy discussed the goals of the newly formed committee and made a call for membership and participation in the new committee.

Utilities Committee – Jena Gilman

Jena discussed the goals of the newly formed committee and made a call for membership and participation in the new committee. The first meeting of the new committee will be in the beginning of November, the exact date still to be determined.

Transportation Committee – Peter DeBoldt

Peter reminded all that the transportation committee sponsored 6 sessions at the Fall conference and that the next meeting of the committee will be on December 8<sup>th</sup> after the Area West meeting. Details of the meeting will be posted on the website.

**10. Good of the Order**

- a. Resolution of Appreciation: City of Wenatchee for this successful conference  
Katherine Claeys read and presented the resolution to the City of Wenatchee at the joint breakfast prior to the meeting.
- b. Area Meeting West, December 8<sup>th</sup>, 2006, Bear Creek Country Club, 11:00am
- c. National Congress, September 9 – 12, 2006, San Antonio, Texas
- d. Next General Membership Meeting, Everett Conference, April 13, 2007

**11. Adjournment**

The meeting was adjourned at 9:10 AM