

American Public Works Association  
Washington State Chapter

**BUSINESS MEETING**

Downtown Holiday Inn  
Everett, Washington  
Thursday, April 12, 2007  
3:30 p.m.

**AGENDA**

1. Call to Order
2. Additions to the Agenda
3. Secretary's Report – Tina Nelson
4. Treasurer's Report – Jay Burney
5. Vice President's Report – Mike Terrell
6. President's Report – Dave Mandyke
7. Chapter Liaison's Report – John Carpita
8. Delegate's Report – Craig Olson
9. Committee Reports
  - a. Construction Management – Dennis Brunelle
  - b. CM Contract Administration Subcommittee – Sheri Zimmy
  - c. Construction Standards Committee – Jerry Brais
  - d. CS Division I Subcommittee – Kristina Nelson
  - e. CS Division 7 Subcommittee – John Weise
  - f. Transportation – Peter DeBoldt
  - g. Rail Subcommittee – Mike Cowles
  - h. Management & Public Administration Committee – Art Louie
  - i. Stormwater Management – William Derry
  - j. Technology Implementation – Randy Brackett
  - k. Solid Waste – Dwight Miller
  - l. Security/Emergency Management – timothy Heydon
  - m. Wastewater Safety – Jena Gilman
  - n. Awards Committee – Gary Phillips
  - o. Scholarship Committee – Tom Skillings
  - p. Conference Programs – Jay Burney
  - q. Education Committee – Joy Monjure
  - r. Nat'l PW Week Luncheon and Area Meetings West – Dan Dawson
  - s. Exhibitor's Group – Kelly Robinson
  - t. Membership Committee – Robert Brock

- u. Washington State History – John Carpita
- v. Governmental Affairs – Kathy Robertson
- w. National Diversity Liaison – Jill Marilley
- x. International Coordination – Hal Thomas

10. Old Business

a. Future Chapter Conferences

1. Fall 2007, October 9-12, 2007, Davenport Hotel, Spokane – Dave Mandyke
2. Spring 2008, April 1-4, Ocean Shores Convention Center – Mike Terrell
3. Fall 2008, October 14 -17, Marcus Whitman Hotel & Conference Center, Walla Walla – Mike Terrell
4. Spring 2009 – Tina Nelson
5. Fall 2009, October 20-23, Three Rivers Conv. Center, Kennewick – Tina Nelson

11. New Business

- a. Resolution of Appreciation – Dave Mandyke

12. Good of the Order

13. Adjournment

Next Meeting, Friday, October 12, 2007, Davenport Hotel, Spokane

**APWA Construction Management Committee  
Washington Chapter**



**CM Committee Report**

<b>Date:</b>	April 12, 2007
<b>Subject:</b>	APWA Construction Management Committee
<b>By:</b>	Dennis Brunelle and Ed Berschinski, Co-chairs

We are pleased to report that the CM committee is alive and well. In this report we will provide information on committee focus, membership, meetings and special activities.

***Committee Focus***

The CM committee is in place to help enhance the CM profession and to provide a place within APWA where construction issues can be discussed and collectively addressed. The committee typically tries to focus on one significant issue per year. In past years, it has included contractor coordination, training for inspectors and other issues. This year the focus is utility coordination.

***Committee Membership/Meetings***

Membership is a diverse group composed of public agency, consultant and private company personnel. There are about 15 active members with 10-12 participants at every meeting. Meetings are held on a monthly basis and meeting locations are rotated geographically among the member hosts.

***SPECIAL ACTIVITIES***

***Conference Presentations***

The CM committee is trying to sponsor a presentation at each conference. For this Spring Conference Kevin Dusenberry of DMJM Harris will present on the use of lightweight fill for the York Bridge project in the City of Redmond. Other elements of the project will also be discussed, to examine some of the lessons learned.

The committee also endorsed and committee members participated in the pre-conference workshop on utility coordination. At the Fall conference, Mike Myette will present on the 'mystique of contracting',

***Utility Coordination Sub-Committee***

Committee members Anita Yurovchak, Heather Dolan, (both of Puget Sound Energy) are working on the formation of a Utility Subcommittee. Anita and Heather will coordinate the development of the subcommittee with help from several other members of the Construction Management Committee and report back to the committee at its regular meetings. The subcommittee goal is to develop APWA endorsed guidelines to minimize utility conflicts during construction projects

### ***Mock Bid***

The CM committee worked with the Utility Contractor Association of Washington (UCAW) to help promote understanding among APWA members of what contractors go through in preparing bids. A Mock Bid was held on March 15, 2007 at each of five participating contractor offices.

The five participating contractors were:

Frank Coluccio Construction Co.  
Tri State Construction Co.  
Marshbank Construction Inc.  
Pivetta Brothers Construction, Inc.  
SCI Infrastructure, LLC

Three or four APWA members attended the mock bid at each location. Members reported back that it was an enlightening experience and shared what they learned. The Mock Bid will become an annual event and the experience shared at future APWA conferences.

### ***Upcoming meetings***

- May 3, 2007 – KBA's Bellevue office (to be confirmed via e-mail)
- Members present unanimously nominated K Adams, KBA, to provide a meeting place for the April Committee meeting.

### ***Contact information for interested parties***

#### ***Committee Co-chairs 2006/2007***

- Ed Berschinski – eberschinski@anchorenv.com – 206/287-9130
- Dennis Brunelle – dbrunelle@redmond.gov – 425/ 556-2724

» Committees | Construction Standards & Division 1 Subcommittee

## Division 1 Subcommittee

### Training Opportunities

### What We Do

- Network with local agencies to assess and address current construction contracting issues in relation to Division 1 / General Conditions & Requirements.
- Develop and update General Special Provisions (GSPs) to meet Local Agency needs and input, that complement Division 1 of the WSDOT/APWA Standard Specifications.
- Obtain pre-approval of Division 1 GSPs for FHWA-funded projects, aided by WSDOT Highways & Local Programs staff.

### Meetings

- Second Thursday of January, March, May, September, and November. 10:00 a.m. to noon. Locations vary.
- At each APWA-WA spring and fall conference. We encourage anyone interested in the subcommittee's activities to come to the meeting - you don't need to be registered for the conference to attend the committee meeting.
- Join our mailing list to be notified of meetings (membership is open - everyone is invited to come with ideas and input).

### Upcoming Meetings

- **April 10, 2007**, 10:00 a.m. to 11:00 a.m., at APWA Spring Conference, Holiday Inn, Downtown Everett, 3105 Pine Street
- **May 10, 2007**, 10:00 to noon, City of Auburn, 25 West Main Street, Auburn, WA

### Meeting Notes

- [February 1, 2007 \(January meeting delayed by weather\)](#)
- [May 11, 2006](#)
- [March 9, 2006](#)

### How the APWA (Local Agency) GSPs Came to Be, and How to Use Them

### Useful links

- [Local Agency GSPs](#)
- [WSDOT Amendments and GSPs](#)
- [WSDOT/APWA 2006 Standard Specifications \(pdf format\)](#)
- [Local Agency Guidelines - LAG Manual \(see especially Chapters 44.2 and 46\)](#)
- [More links](#)

### Please contact us!

- With questions, comments, and ideas for Local Agency GSPs
- Ask to be added to our e-mailing list

## Committee Chair & Committee Member and Staff Support

- Tina Nelson, Kitsap County Dept. of Public Works, [knelson@co.kitsap.wa.us](mailto:knelson@co.kitsap.wa.us) or (360) 337-4891
- Gretchen Johnson, KBA, Inc., [gjohnson@kbacm.com](mailto:gjohnson@kbacm.com) or (206) 661-6903

## More Links and Resources

### Washington State Department of Transportation (WSDOT)

- [Main site](#)
- [AGC/WSDOT Administrative Team Meeting Notes](#)
- [Highways & Local Programs](#) (administers FHWA funded projects and assists Local Agencies)
- [WA State Technology Transfer Center \(WST2\)](#)
- [WSDOT Project Development](#) (with links to many resources)

### Construction Specifications Institute (CSI)

- [National](#)  
*Note, this site also has user forums anyone can participate in, where anyone (maybe only a member can start one) can chat with others about burning issues. Here's a thread on "Plans vs. Specs" as an example: [www.csinet.org/s\\_csi/sec\\_forums.asp?CID=11&DID=11&forumid=6&TopicID=35](http://www.csinet.org/s_csi/sec_forums.asp?CID=11&DID=11&forumid=6&TopicID=35)*
- [Puget Sound Chapter](#) (monthly meetings, etc.)  
[2006/2007 Programs](#)
- Project Resource Manual - **CSI Manual of Practice**
- **CSI 2004 MasterFormat** - register for FREE on-line use
- [Comparison Matrix between 1995 \(16 Divs\) & 2004 \(49 Divs\) CSI Divisions](#)

### Wage Rates

- [WA State](#)
- [Davis-Bacon](#) (federal)



## **Management and Public Administration Committee (MPAC) 2006-2007 Report for the APWA Spring Conference**

### **About MPAC**

MPAC creates a forum that brings Public Works and Industry Leaders together to discuss, learn and network about the issues that affect them. Our constituents and clients are demanding more while we face increasingly limited resources, stricter accountability, and rising salaries and costs of service. As one of the most proactive committees of the APWA Washington Chapter, MPAC provides training and informational sessions that help leaders effectively respond to these challenges.

MPAC's focus includes:

- Public Administration Practices, Policies, Programs, Procedures
- Public Works Administration of Transportation and Transit Systems, Infrastructure, and Facilities
- Resource Management, Financial Management, and Fiscal Responsibility
- Environmental Management
- Management of Technology and Engineering Systems
- Leadership and Management Practices and Policies

MPAC also looks for opportunities to coordinate joint programs with other APWA committees. Our activities are posted on the APWA Washington Chapter website, including: 1) session announcements and dates; 2) annual program summary; 3) committee meeting summaries; and 4) committee contacts.

### **Summary of 2006-2007 MPAC Activities**

In 2006-2007, Art Louie, Snohomish County Public Works Engineering Services Director, served as the MPAC Chair for the year. Kurt Ahrensfield, Perteet, Inc., served as the Co-Chair. The other members of the Management and Public Administration Committee are:

- Mo Kashani, Snohomish County
- Franchot Fenske, KPG, Inc.
- Noel Miller, City of Edmonds
- Kathy Robertson, Pickets Engineering
- Mary Irvine, Techstaff
- Einer Handeland, PB, Inc.
- Keith Nakano, PB, Inc.
- Lynn Thompson, KPG, Inc.
- Sheila Harrison, Rosewater Engineering
- Jeff Kreschel, BHC Consultants

MPAC organized 7 monthly evening training sessions and two sessions at the APWA Washington Chapter conferences. The evening sessions were usually held on the third Wednesday at the Rock Salt Steakhouse on Latitude 47, Seattle, 4:45 to 7:30 pm. The MPAC members met 45 minutes before each evening session and workshop, at the conferences, and for breakfast meetings in the summer months to continue planning programs throughout the year, and develop a list of presentations for 2007-2008.

